



SCHOOL DEVELOPMENT PLANNING

SPEAKER:

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 - Students
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• **IMPORTANCE OF SDP**

- 1. It is key document
- 2. It provides chance for self evaluation
- 3. It provide chance to all stake holders to share their in-put
- 4. It helps to make the affairs manageable
- 5. It ensures smooth running of the institution
- 6. It ensures achievement of Targets, Aim & objectives.
- 7. It clear concept about all concerned quarters and stake holders
- 8. It strengthens vision and wisdom.

TARGETS OF THE SDP

1. As we develop SDP action points we aim to make them SMART targets, i.e.
2. Specific (have we said exactly what we need to do)
3. Measurable (What evidence will we gather to show that we have achieved plant target)
4. Achievable (can our targets be achieved in the time we have set)
5. Realistic (are our targets things that we can really do something about)
6. Time-bound (have we given clear date deadline for achieving our targets.

MAIN OBJECTIVES OF THE SDP

1. To meet the agreed school aims effectively.
2. To ensure the most effective use of budget.
3. To identify key areas for development and plan for the desired improvements to take place.
4. To turn our long term vision into short term goals.
5. To bring together all aspects of our school planning
6. To provide a framework for reporting on the work of school.
7. To strengthen the partnership between staff, parents, pupils and the governing body.
8. To provide focus to the continuous professional development of staff and governors.



School Development Plan



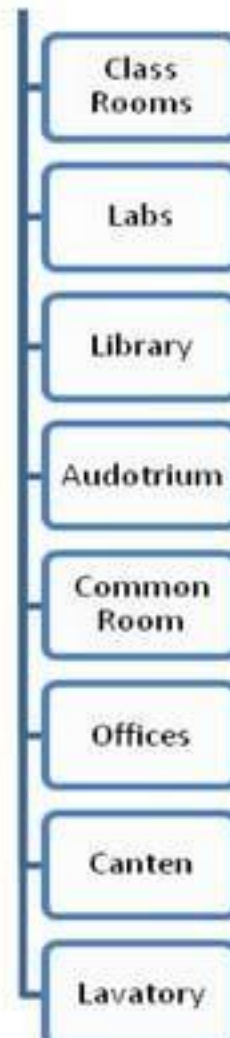
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graph TD; A[School Development Plan] --> B[Infrastructure]; A --> C[Management]
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The diagram is an organizational chart. At the top is a blue rectangular box containing the text 'School Development Plan'. A vertical line descends from the bottom center of this box and connects to a horizontal line. From the left and right ends of this horizontal line, two vertical lines descend to the top centers of two separate blue rectangular boxes. The box on the left contains the text 'Infrastructure' and the box on the right contains the text 'Management'.

Infrastructure

Management

Instructure





Management

Students — Parents faculty —
Administration



Co-ordination & Co-operation

• **STUDENT**

- Admission
- Code of Conduct
- Annual Planner
- Time Table
- Home Work Diary
- Fair Work
- Monthly Test
- Monthly performance Report
- Monthly Teacher Parents meeting
- Term Examination / Test
- Annual Examination

PARENTS

- Orientation Day Participation
- Verification of home work Diary
- Verification of Kid's Monthly performance Report.
- Teacher-Parents' Meeting
- Timely payments of fees & outstandings.
- Participation in co-curricular activities.
- Parents' Day.

FACULTY

- Recruitment & service rules
- Under training
- In service training
- Assignment as subject teacher
- Assignment as class teacher
- Nominations on various committees
- Lesson planning
- Teachers Daily Diary
- Monthly performance Report
- Professional Lectures


ADMINISTRATION

- Day to day affairs (correspondence)
- Record keeping
- Financial record keeping

CONDUCT

- Assembly
- Meeting
- Seminar / workshop
- Evaluation
- Counseling
- Monitoring
 - Attendance, Punctuality, Regularity
 - Discipline
 - Fair work Inspection
 - Class visits
 - Students performance record.

Methodology

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- I. SWOT brainstorming
 - II. Input (By staff, Parents, Teachers & Taughts)
 - III. Setting of Priorities

Staffing

Use of resources

Quality of teaching

Quality of learning

Students' welfare

Teachers' welfare

Health & safety

Preparation of Action Plan

Section A

<u>Task</u>	<u>Time scale</u>	<u>Responsibility</u>
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Section B

<u>Target</u>	<u>Criteria</u>	<u>Evaluation</u>
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Section C

<u>Missing Facility</u>	<u>Location</u>	<u>Work description</u>	<u>Responsibility</u>	<u>Time</u>
		<u>scale</u>		